



**GRADUATE STUDIES
INFORMATION AND DEADLINES FOR GRADUATION**

Spring 2023 Graduation

- January 13** File an online "Intent to Graduate" here: <http://cse.tcu.edu/current-graduate-students/intent-to-graduate/>, by this date. Writers of theses/dissertations should obtain a current theses/dissertations manual.
- A non-refundable fee is charged when the "Intent" is filed with the Registrar.***
- Should it be necessary to delay graduation, fill out a "Cancel Intent to Graduate" form. It will be necessary to file a new "Intent to Graduate" and to pay the associated fee for your new graduation date.
- Forms and manual are available on the College of Science & Engineering website (<http://cse.tcu.edu/current-graduate-students/>)
- March 17** **Thesis and Dissertation Writers:** Final draft of theses/dissertations should be available for committees. (This deadline may vary by department-contact your departmental Graduate Research Director.)
- March 24** Departments should schedule final orals for all degrees by this date. Students or departments notify the Dean's office of the date.
- At least five days before oral** **Thesis and Dissertation Writers:** Send a copy of the thesis or dissertation in PDF format to the Dean's office (t.barth@tcu.edu) for suggested changes and/or approval. **It should be carefully proofread and in its final form**, except for any changes that might be suggested at the final oral or defense. Presentation of theses/dissertations unacceptable to the college will delay graduation. Information regarding the online submission process is available here: <http://www.lib.tcu.edu/submit-thesis-or-dissertation.asp>.
- April 7** Final orals/defenses must be completed by this date and the Thesis/Dissertation grade report should be sent by the department to the Dean's office.
- April 21** Last Day to cancel intent to graduate.
- Thesis and Dissertation Writers:** All thesis/dissertation paperwork should be to the Dean's office by 5:00 p.m. today (See Graduation Checklist). Last day for Dean's approval of final (uploaded) version of Thesis/Dissertation.
- May 5** College Hooding Ceremonies (more information to come)
- May 6** Degrees awarded