GRADUATE COUNCIL: PROPOSAL FOR CHANGE IN EXISTING COURSE/PROGRAM

Originating Unit

Type of action: change in course   change in program

Type of change requested:

    Number   Course Title

    Description   Prerequisite(s) Program

    Drop Course   Requirements

    Drop Program*   Other, please specify

A SACSCOC Drop Program Justification form will need to be completed

Semester and year course/program will take effect:

Course instructional methodology:

course component types: ugradcouncil.tcu.edu/forms/Course Component Types.pdf

Current name:

Proposed name:

Appropriate computer abbreviation (30 spaces or less):

Programs Only

Current program code:
(ex:EDCE-PHD)

Proposed code (list 2)   or

Current CIP code:

Does the change require a new or change in CIP code: Yes   No

If yes, what is the proposed new CIP code:

*for reference please visit: nces.ed.gov/ipeds/cipcode/resources.aspx?y=56

Is the program already considered TCU STEM: Yes   No

Does the change include a request to be a TCU STEM program: Yes   No

Description of change (omit if dropping a course or program):

Present Catalog Copy

Proposed Catalog Copy:

Supporting evidence or justification:

Explain how the change(s) will affect the current outcomes and assessment mechanisms?

Additional resources required

Faculty:

Space:

Equipment:

Library:

Financial Aid:

Other:

Change in teaching load:

Does this change affect any other units of the University?   Yes   No

If yes, submit supporting statement signed by chair of affected unit.

If cross-listed, provide evidence of approval by all curriculum committees appropriate to both the originating and the cross-listed units.

Chair of Originating Unit:

Name:

Unit:

Signature:

DPD Graduate Seminar
NTDT 60101

COURSE TITLE & NUMBER: NTDT 60101 DPD Graduate Seminar

CREDIT HOURS: 1 Semester Hour

LECTURE INSTRUCTOR: Rebecca Dority, MS, RD, LD, CDCES

Bass 1201J (office); (817) 257-6322; r.dority@tcu.edu

CLASS LOCATION: Bass 1201 – Nutritional Sciences Conference Room

CLASS MEETING DAYS & TIMES: TBD

OFFICE HOURS: By appointment

COMMUNICATION POLICY: Instructor will respond to emails at ~10:00 am and ~4:00 pm central time, daily, Monday through Friday. Emails received over the weekend will be answered on Monday.

COURSE PREREQUISITES: Graduate status in the Department of Nutritional Sciences MS in Nutrition with DPD Verification.

FINAL EVALUATIVE EXERCISE: Final DICAS application due _____

COURSE DESCRIPTION: This course consists of seminar topics that introduce professional practice expectations in nutrition and dietetics, leadership and career skills, and the supervised practice application process. This course is designed for students pursuing Didactic Program in Dietetics (DPD) verification required for advancement to an accredited supervised practice program and subsequent eligibility to take the Registration Examination for Registered Dietitian Nutritionists.

COURSE OBJECTIVES:
NTDT 60101 DPD Graduate Seminar meets learning objectives for Core Knowledge for the Registered Dietitian Nutritionist (KRDN) required by the Accreditation Council for Education in Nutrition and Dietetics (ACEND).

ACEND REQUIRED CORE KNOWLEDGE FOR THE RDN:

- **Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice.**
  - KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.
  - KRDN 2.6 Demonstrate cultural humility, awareness of personal biases and an understanding of cultural differences as they contribute to diversity, equity and inclusion.
  - KRDN 2.7 Describe contributing factors to health inequity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.

     o   KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.

- **Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.**
  - KRDN 5.1 Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for self-improvement.
  - KRDN 5.2 Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.
  - KRDN 5.3 Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).
  - KRDN 5.6 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

COURSE REQUIREMENTS:
This course currently meets all or part of the following requirements for a degree:
- TCU Core Curriculum Requirement(s): None
- Requirement within the Major: Required for all NTDT graduate students in the Didactic Program in Dietetics (DPD)
- Requirement for other Majors: None
- Supports Mission Statement: Supports departmental, college, and university Mission Statements

DESCRIPTION OF TEACHING METHODS/LEARNING EXPERIENCES: The course instructional methodology will include activities, lectures, discussions, TCU Online assignments, and field assignments.

TEACHING PHILOSOPHY: It is the desire of the faculty in the Department of Nutritional Sciences (NTDT) to help students achieve their fullest potential in acquiring knowledge and developing skills for professional applications in nutrition and dietetics practice. Providing students with access to a wide variety of learning experiences supports different learning styles and creates an opportunity for individual discovery and synthesis of knowledge related to the science of nutrition. The role of the NTDT faculty is to provide students with tools that foster self-discovery and professional development, result in the acquisition of knowledge from evidence-based research, and cultivate life-long learning.

REQUIRED AND RECOMMENDED READINGS/EQUIPMENT:

- Academy of Nutrition and Dietetics: Revised 2017 Scope of Practice for the Nutrition and Dietetics Technician, Registered. https://doi.org/10.1016/j.jand.2017.10.005
- NDEP Applicant Guide for Supervised Practice *(available in D2L)*
- Various readings/websites as recommended in class

COURSE POLICIES AND REQUIREMENTS
ASSIGNMENTS:

1. **Self-Assessment and Goal Setting Evaluation:** Students will complete a formative self-evaluation to assess their individual learning, leading, and cultural orientation. Students will set two measurable goals to achieve this semester. A goal achievement reflection is due during final exam week. *This assignment satisfies KRDN 5.1.*

2. **ACEND DEI Training Webinars and Written Reflection:** Students will watch required webinars related to cultural humility, awareness of personal biases, and health inequities then complete a written reflection of these factors as they relate to the practice of nutrition and dietetics. *This assignment satisfies KRDN 2.6 and KRDN 2.7.*
3. **Clifton Strengths Assessment:** Students will complete a Clifton Strengths assessment and subsequent individual conference session with the TCU Leadership Center.
4. **Networking Activity:** Students will work independently to complete the assignment to assist in successfully navigating networking opportunities. *This assignment partially satisfies KRDN 5.3.*
5. **Compensation Negotiation Activity:** Students will work individually and in groups to apply critical thinking skills to a role-play case scenario in which the practitioner must negotiate compensation. *This assignment partially satisfies KRDN 5.3.*
6. **Supervised Practice Selection Write Up:** Students are required to investigate supervised practice programs and consider academic and career options if a match is not made.
7. **Professional Meeting Reflection:** Students will attend 1 professional meeting (in person or virtual) and complete the reflection papers, including topics as listed in the assignment. *This assignment satisfies KRDN 2.8.*
8. **Mentorship Plan and Reflection:** Students will work as a group to develop a mentorship program in which DPD students enrolled in NTDT 60101 will serve as mentors for NTDT students who wish to apply to the dietetics programs at TCU. *This assignment satisfies KRDN 5.6.*
9. **LinkedIn Update:** Students will create/update personalized LinkedIn profile.
10. **IPE Debrief**: Students will attend the required centralized IPE session and complete the reflection paper, including topics as listed in the assignment.
11. **Resume and Personal Statement:** Students complete drafts of their resume and personal statements to be included in their DICAS application. *This assignment satisfies KRDN 5.2.*
12. **Final DICAS Application**: Students will complete a draft DICAS application to be used for supervised practice application submission.

Course Activities & Your Course Grade	Points	Total Impact on Final Course Grade
Self-Assessment and Goal Setting Evaluation	40	6%
ACEND DEI Training Webinars and Written Reflection	40	6%
Clifton Strengths Assessment	25	4%
Networking Activity	25	4%
Compensation Negotiation Activity	25	4%
Supervised Practice Selection Write Up	25	4%
Professional Meeting Reflection	25	4%
Mentorship Plan and Reflection	100	16%
LinkedIn Update	25	4%
IPE Debrief	50	8%
Resume	50	8%
Personal Statement	100	16%
Final DICAS Application	100	16%
TOTAL	630	

METHOD OF STUDENT EVALUATION/GRADING:

+/- GRADING SCALE:

Grade	Score	Grade	Score	Grade	Score
A	94–100	B	84–86.99	C	74–76.99
A-	90–93.99	B-	80–83.99	C-	70–73.99
B+	87–89.99	C+	77–79.99	F	0-69.99

SPELLING AND GRAMMAR:
Correct spelling and grammar are expected for ALL course assignments and activities and required for full points. Submitted work which includes improper spelling or grammar will receive a grade deduction as specified on the associated grading rubric or as deemed appropriate relative to total point available for the assignment.

MISSED ASSIGNMENTS/LATE WORK:
Students may make up assignments that they miss due to Official University Absences, serious illness, or family-related emergencies verified by The Dean of Students Office (formerly known as Campus Life) or at the discretion of the instructor. A written doctor's note does not excuse a missed assignment. Students will incur a 10% grade deduction on the assignment for each day that the assignment is submitted late.

PARTICIPATION/ENGAGEMENT (ATTENDANCE):
Participation in all in-person course activities is mandatory and will be enforced. Students who miss an instructional experience are expected to meet with faculty to discuss their absence as soon as possible. There will not be an option for students to participate in lecture activities online. *Please refer to the DPD Student Handbook for policies related to course participation and attendance.*

CLASS NORMS & NETIQUETTE:
All members of the class are expected to follow rules of common courtesy in all email messages, discussions, and chats. If I deem any of them to be inappropriate or offensive, I will forward the message to the Chair of the department and appropriate action will be taken, not excluding expulsion from the course. The same rules apply online as they do in person. Be respectful of other students. Foul discourse will not be tolerated. Please take a moment and read some basic information about netiquette (http://www.albion.com/netiquette/).

Participating in the virtual realm, including social media sites and shared-access sites sometimes used for educational collaborations, should be done with honor and integrity. Please review TCU's guidelines on electronic communications (email, text messages, social networks, etc.) from the Student Handbook. (https://tcu.codes/policies/network-and-computing-policy/e-mail-electronic-communications-social-networks/)

TECHNOLOGY POLICIES:

Email:
Only the official TCU student email address will be used for all course notification. It is your responsibility to check your TCU email on a regular basis.

Course Materials:
TCU students are prohibited from sharing any portion of course materials (including videos, PowerPoint slides, assignments, or notes) with others, including on social media, without written permission by the course instructor. Accessing, copying, transporting (to another person or location), modifying, or

destroying programs, records, or data belonging to TCU or another user without authorization, whether such data is in transit or storage, is prohibited. The full policy can be found at: https://security.tcu.edu/polproc/usage-policy/.

Violating this policy is considered a violation of Section 3.2.15 of the Student Code of Conduct (this policy may be found in the Student Handbook at https://tcu.codes/code/index/)**, and may also constitute Academic Misconduct or Disruptive Classroom Behavior** (these policies may be found in the undergraduate catalog at https://tcu.smartcatalogiq.com/current/Undergraduate-Catalog/Student-Policies/Academic-Conduct-Policy-Details). TCU encourages student debate and discourse; accordingly, TCU generally interprets and applies its policies, including the policies referenced above, consistent with the values of free expression and First Amendment principles.

ACADEMIC MISCONDUCT:

Academic Misconduct (Sec. 3.4 from the TCU Code of Student Conduct): Any act that violates the academic integrity of the institution is considered academic misconduct. The procedures used to resolve suspected acts of academic misconduct are available in the offices of Academic Deans and The Dean of Students Office (formerly known as Campus Life) and are also listed in detail in the Undergraduate Catalog and the Graduate Catalog Specific examples include, but are not limited to:

- **Cheating**: Copying from another student's test paper, laboratory report, other report, or computer files and listings; using, during any academic exercise, material and/or devices not authorized by the person in charge of the test; collaborating with or seeking aid from another student during a test or laboratory without permission; knowingly using, buying, selling, stealing, transporting, or soliciting in its entirety or in part, the contents of a test or other assignment unauthorized for release; substituting for another student or permitting another student to substitute for oneself.
- **Plagiarism**: The appropriation, theft, purchase or obtaining by any means another's work, and the unacknowledged submission or incorporation of that work as one's own offered for credit. Appropriation includes the quoting or paraphrasing of another's work without giving credit therefore.
- **Collusion**: The unauthorized collaboration with another in preparing work offered for credit.
- **Abuse of resource materials**: Mutilating, destroying, concealing, or stealing such material.
- **Computer misuse**: Unauthorized or illegal use of computer software or hardware through the TCU Computer Center or through any programs, terminals, or freestanding computers owned, leased or operated by TCU or any of its academic units for the purpose of affecting the academic standing of a student.
- **Fabrication and falsification**: Unauthorized alteration or invention of any information or citation in an academic exercise. Falsification involves altering information for use in any academic exercise. Fabrication involves inventing or counterfeiting information for use in any academic exercise.
- **Multiple submission**: The submission by the same individual of substantial portions of the same academic work (including oral reports) for credit more than once in the same or another class without authorization.
- **Complicity in academic misconduct**: Helping another to commit an act of academic misconduct.
- **Bearing false witness**: Knowingly and falsely accusing another student of academic misconduct.

TCU ONLINE: OUR LEARNING MANAGEMENT SYSTEM

GETTING STARTED WITH TCU ONLINE:

Technical Requirements: Check your computer is ready by looking at the specifications list. (https://community.brightspace.com/s/article/Brightspace-Platform-Requirements)

Log In: (using your TCU Network Credentials)
1. Access via my.tcu.edu > Student Quick Links > TCU Online
2. Login at the following website (http://d2l.tcu.edu) my.tcu.edu

*For information about logging into TCU Online, view these instructions. (http://tcuonline.tcu.edu/kb/how-do-i-log-in/).

Student Orientation Tutorial for TCU Online: If you have not yet taken the TCU Online Student Orientation Tutorial, please do so now. To access it, click on the Orientations semester OR view all courses in your My Courses widget visible upon logging in to TCU Online. Click on the "Student Orientation Tutorial" to enter the orientation course. Follow the instructions in the course. You can return to this tutorial at any time.

How This Course Will Use TCU Online: TCU Online will be used extensively throughout this course, including, but not limited to: course announcements; course lecture notes and associated documents, handouts and videos; calendars; quizzes; assignments; exams; and labs. Students should access the course TCU Online course pages for both lecture and lab on a regular basis throughout the semester.

Getting Help with TCU Online:
If you experience any technical problems while using TCU Online, please do not hesitate to contact the D2L HELP DESK. They can be reached by phone or chat 24 hours a day, 7 days a week, 365 days a year.
> **Phone: 1-877-325-7778**
> **Chat:** Chat is available within TCU Online in the Help menu on the navigation bar.

If you are working with the helpdesk to resolve a technical issue, make sure to keep me updated on the troubleshooting progress. If you have a course-related issue (course content, assignment troubles, quiz difficulties) please contact me.

Personal Settings & Notifications for TCU Online:
As a student, you should set up your account settings, profile, and notifications. To do this you will login to TCU Online and select your name on the top right of the screen. You can upload a photo of yourself and add personal information to your profile. In the notifications area, you can add your phone number to receive text messages when grades are given, as well as reminder texts for upcoming assignments and quizzes.

Student Success Tools for TCU Online:

Pulse
Pulse is a phone app which gives you access to the course calendar, assignments, grades, and announcements. This app provides a graph that can help you manage your time. Based on the number of assignments and events on the course calendar for your classes, the graph will display busy times for class work in the upcoming week. You can use this app to manage your daily workload, and it includes the ability to view and access course materials offline. You can download Pulse from the Google Play or Apple Store. You can learn more and download Pulse here: https://www.d2l.com/products/pulse/.

ReadSpeaker
ReadSpeaker includes a number of tools that can enhance your understanding and comprehension of course materials. ReadSpeaker can create an audio version of content that you can listen to while on a page within a course or that you can download to listen offline. ReadSpeaker can also read Microsoft Office files and PDFs. There are additional tools and features to assist you with reading and focusing in TCU Online, tools that provide support for writing and proofing text, and tools that can read non-TCU Online content aloud. You can learn more about how to use ReadSpeaker tools here:

SUPPORT FOR TCU STUDENTS

CAMPUS OFFICES:

- Academic Advising (817-257-7486, Jarvis 104)
- Brown-Lupton Health Center (817-257-7938 or 817-257-7940)
- Center for Digital Expression (CDeX) (cdex@tcu.edu, Scharbauer 2003)
- Center for Writing (817-257-7221, Reed Hall 419)
- Counseling & Mental Health Center (817-257-7863, Jarvis Hall 2nd floor)
- Dean of Students (817-257-7926, the Harrison 1600)
- Mary Couts Burnett Library: Reference Desk (817-257-7117)
- Office of Religious & Spiritual Life (817-257-7830, Jarvis Hall 1st floor)
- Student Access & Accommodations (817-257-6567, The Harrison 1200)
- Student Success (817-257-8345, Samuelson Hall, West Entrance)
- Substance Use and Recovery Services (817-257-7100, Jarvis Hall 2nd floor)
- Transfer Student Center (817-257-8345, Samuelson Hall, West Entrance)
- Veterans Services (817-257-5551, Jarvis Hall 2nd floor)

ANTI-DISCRIMINATION AND TITLE IX INFORMATION:

Statement on TCU's Non-Discrimination Policy

TCU is committed to providing a positive learning, living, and working environment free from unlawful discrimination, harassment, sexual misconduct, and retaliation. In support of this commitment, in its policy on Prohibited Discrimination, harassment, sexual misconduct and retaliation, TCU has a range of prohibited behaviors, including unlawful discrimination and harassment and related sexual and other misconduct based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law. The **Office of Institutional Equity (OIE)** is responsible for responding to all reports of discrimination, harassment, sexual misconduct and retaliation.

Please use the following links to review TCU Policy 1.008 Prohibited Discrimination, Harassment, Sexual Misconduct and Retaliation or to review TCU Policy 1.009 Responding to Reports of Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

To make a report, you may call OIE at 817-257-8228, email oie@tcu.edu, visit us at The Harrison, Suite 1800 or click here: Make a Report.
To learn about the Campus Community Response Team (CCRT) and Report a Bias Incident click here: https://inclusion.tcu.edu/campus-community-response-team/

Title IX

TCU's Title IX Coordinator works within OIE. Andrea Vircks-McDew serves as TCU's Title IX Coordinator. You may call 817-257-8228 to make a report, email oie@tcu.edu or a.vircks@tcu.edu, or make a report here. Additional Title IX resources and information are available at https://www.tcu.edu/institutional-equity/title-ix/index.php.

Mandatory Reporters

ALL TCU employees, except confidential resources, are considered Mandatory Reporters. Mandatory reporters are required to immediately report to OIE any conduct that raises Discrimination, Harassment,

Sexual Misconduct (Title IX or Violence Against Women (VAWA)) or Retaliation. Mandatory reporters cannot promise to refrain from forwarding the information to OIE.

Confidential On-Campus Resources
Campus Advocacy, Resources & Education
www.care.tcu.edu | 817-257-5225

Counseling & Mental Health Center
www.counseling.tcu.edu | 817-257-7863

Religious & Spiritual Life
www.faith.tcu.edu | 817-257-7830
On Campus Resources
TCU Police
www.police.tcu.edu | 817-257-8400 Non-emergency | 817-257-7777 Emergency

TCU Policy for Religious Observations & Holidays
"Students who are unable to participate in a class, in any related assignment or in a university required activity because of the religious observance of a holy day shall be provided with a reasonable opportunity to make up the examination or assignment, without penalty, provided that it does not create an unreasonable burden on the University." For more information, please visit the TCU Policy for Religious Observations & Holidays webpage.

Student Access and Accommodation
Texas Christian University affords students with disabilities reasonable accommodations in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. To be eligible for disability-related academic accommodations, students are required to register with the TCU Office of Student Access and Accommodation and have their requested accommodations evaluated. If approved for accommodations, students are required to discuss their official TCU Notification of Accommodation with their instructors. Accommodations are not retroactive and require advance notice to implement. The Office of Student Access and Accommodation is located in The Harrison, Suite 1200. More information on how to apply for accommodations can be found at https://www.tcu.edu/access-accommodation/ or by calling Student Access and Accommodation at (817) 257-6567.
Audio Recording Notification:
Audio recordings of class lectures may be permitted by the instructor or as an approved disability accommodation through Student Access and Accommodation. Recordings are not to be shared with other students, posted to any online forum, or otherwise disseminated.

EMERGENCY RESPONSE INFORMATION

Please review TCU's L.E.S.S. is More public safety video to learn about Lockdown, Evacuate, and Seek Shelter procedures. (https://publicsafety.tcu.edu/less-is-more/)

TCU's Public Safety website provides maps that show our building's rally point for evacuation and the seek shelter location. (https://publicsafety.tcu.edu/)
In the event of an emergency, call the TCU Police Department at **817-257-7777.**
Download the *Frogshield* Campus Safety App on your phone. (https://police.tcu.edu/frogshield/).

COURSE SCHEDULE

This calendar represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunities. Such changes will be clearly communicated.

Date	Topic	Preparation / Reading Assignment (Other than the course text, all reading is located within the module)	Learning Activity
Week 1 Aug 21	DPD Policies and Handbook	**Read:** Policies in the DPD Handbook **Review:** Course Syllabus and Outline	Review policies, expectations, and sign related documents
			Special Event: ALL-NTDT meeting Tuesday, Aug 22
Week 2 Aug 28	Self-Assessment and Goal Setting; Mentorship		Introduction to mentorship assignment; Introduction to ACEND DEI webinars
Week 3 Sept 4			*No class - Labor Day*
Week 4 Sept 11	Scope of Practice for the Registered Dietitian Nutritionist	**Read:** Scope of Practice documents and Code of Ethics	Participate in Scope of Practice Discussion
			Mentorship Plan due 9/11 1:00 pm
Week 5 Sept 18	New DICAS Format; Computer Matching Finding the Right Internship "Match"; Applicant Guide	**Preview:** DICAS website (create log in/password)	Review new DICAS computer software; Using the Applicant Guide and other tips
			Self-Assessment Assignment due 9/18 1:00 pm
Week 6 Sept 25	DI Application Process: Personal Statements and Resume Writing	**Review:** Current Resume and Personal Statement (bring to class); schedule Clifton Strengths assessment	Review purpose and tips for writing personal statements and resumes
			ACEND DEI Webinar Reflection due 9/25 1:00 pm
Week 7 Oct 2	Networking	**Watch:** Networking video	Participate in Networking Activity
Week 8 Oct 9	Resume and Personal Statement Workshop		Independent work on resume and personal statement
			Networking Activity due 10/9 1:00 pm
Week 9 Oct 16	Using Social Media for Supervised Practice Applications		Professionalism and social media
Week 10 Oct 23	Compensation Negotiation		Participate in Compensation Negotiation Activity
			LinkedIn Update due 10/23 1:00 pm

Date	Topic	Preparation / Reading Assignment (Other than the course text, all reading is located within the module)	Learning Activity
Week 11 Oct 30	DICAS Workshop		1:00 pm: Independent work on DICAS
			Compensation Negotiation Activity due 10/30 1:00 pm
Week 12 Nov 6	Clifton Strengths	**Review:** Clifton Strengths Results	Review Clifton Strengths results and how to incorporate into personal statement
			Supervised Practice Selection Write Up and Clifton Strengths Assessment due Nov 6 1:00 pm
Week 13 Nov 13	Personal Statement Workshop		Independent work on personal statement
			IPE Debrief due Nov 13 1:00 pm
Week 14 Nov 20	**THANKSGIVING BREAK**		
Week 15 Nov 27	Requesting Letters of Recommendation; Interviewing	**Review:** Rec letter form and requirements	Review guidelines for requesting letters of recommendation; Interview tips
			Personal Statement due Nov 27 1:00 pm
Week 16 Dec 4	Semester Wrap Up		Individual meetings to discuss resume and personal statement
			Mentorship Reflection due and Professional Meeting Reflection due 12/4 1:00 pm
Week 17 Dec 11	**Final Exam Week**		**Final DICAS Application Due 12/11 1:00 pm**

STUDENT PERCEPTION OF TEACHING (SPOT): Towards the end of the term you will receive an email asking you to complete your SPOT for this course. I appreciate your thoughtful and reflective feedback to help make this course successful for future students. You can fill out the SPOT by clicking on the link in the email or in TCU Online when SPOTs open.

TCU MISSION STATEMENT: To educate individuals to think and act as ethical leaders and responsible citizens in the global community through research and creative activities, scholarship, service, and programs of teaching and learning offered through the doctoral level.